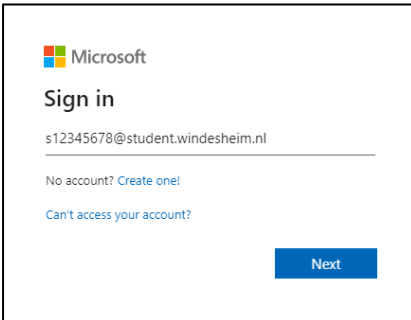



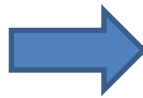
Multi Factor Authentication for students


1. Go to the following website on a device other than your smartphone: aka.ms/mfasetup
2. Log in with your student account

Example:

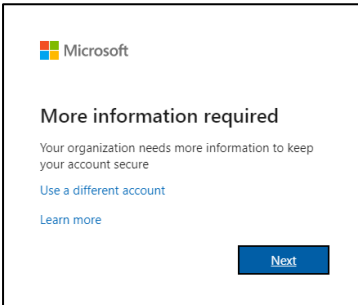


Microsoft
Sign in
s12345678@student.windesheim.nl
No account? [Create one!](#)
Can't access your account?
Next



hogeschool 
Windesheim
Dichter bij jou
Sign in
s12345678@student.windesheim.nl
.....
Sign in
Sign in with your Windesheim account
Students:
s1234567@student.windesheim.nl

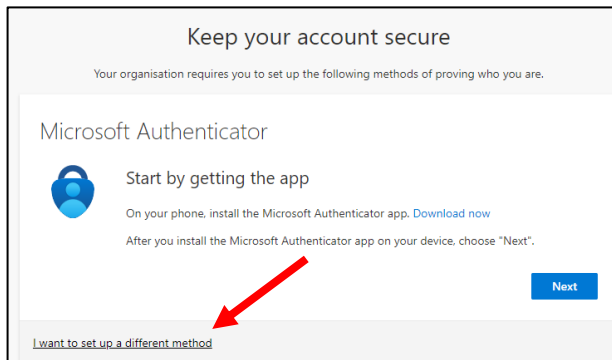
3. Click **Next**




Microsoft
More information required
Your organization needs more information to keep your account secure
[Use a different account](#)
[Learn more](#)
Next

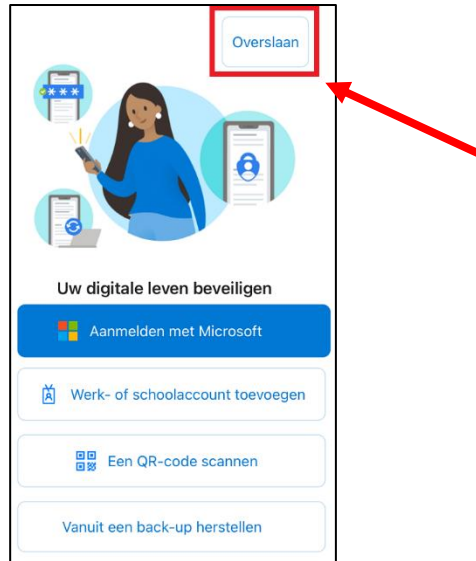
4. Download the Microsoft Authenticator App from your smartphone's store. On the webpage, click **Next**

Don't own a smartphone? Click on *I want to set up a different method* and skip to step 11

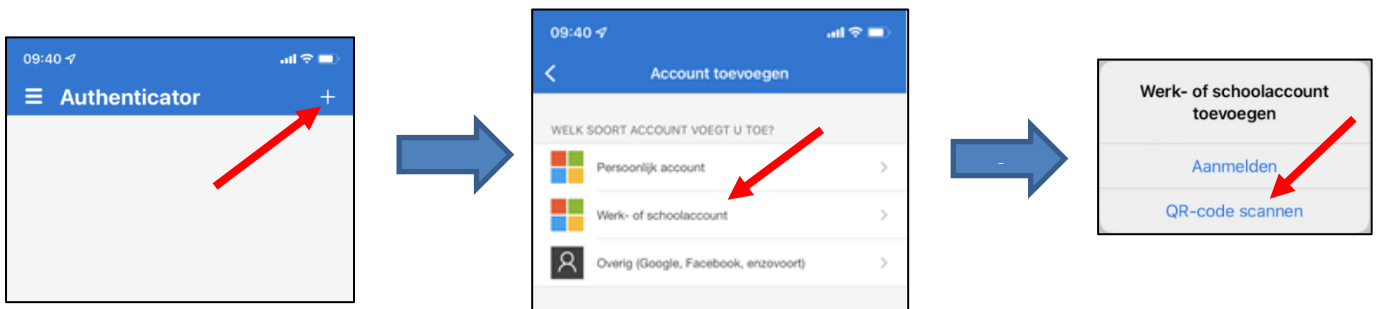


Keep your account secure
Your organisation requires you to set up the following methods of proving who you are.
Microsoft Authenticator
 Start by getting the app
On your phone, install the Microsoft Authenticator app. [Download now](#)
After you install the Microsoft Authenticator app on your device, choose "Next".
Next
[I want to set up a different method](#)

5. Open the Authenticator app, at first use of the app tap on **Continue** and **Accept** and in the top right corner of the screen tap on **Skip**

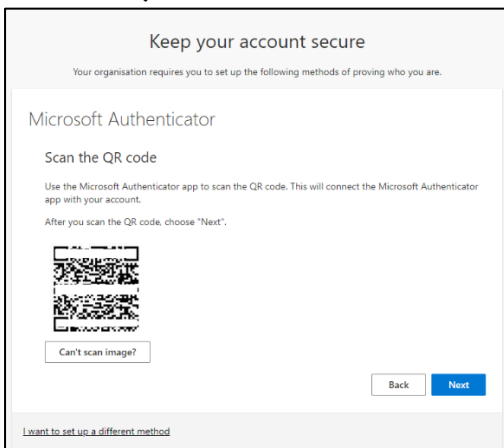


6. In the top right corner of the screen tap on the +, tap **Work or school account** and tap on **Scan QR code**



At first use of the app you will be asked to allow the app to send you notifications, we advise you to allow these notifications for a smooth login experience.

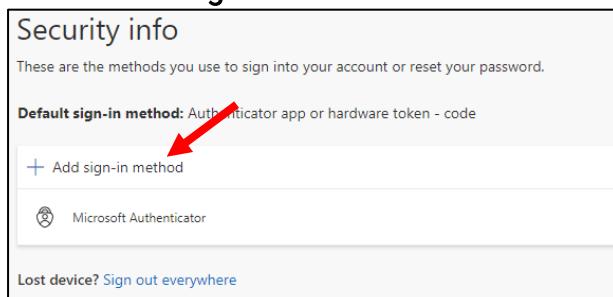
7. Scan the QR-code and click **Next** on the website



Setting up an alternative authentication method

If necessary, log in with your student account

10. Click on **Add sign-in method**



Security info

These are the methods you use to sign into your account or reset your password.

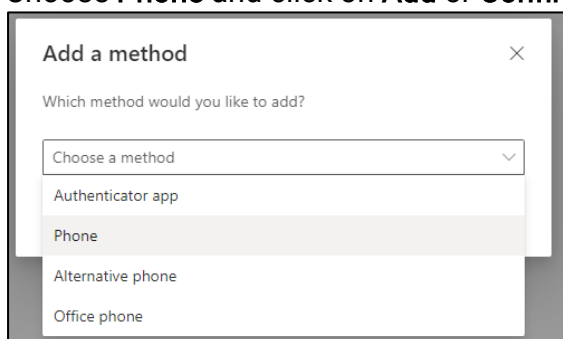
Default sign-in method: Authenticator app or hardware token - code

+ Add sign-in method

Microsoft Authenticator

Lost device? [Sign out everywhere](#)

11. Choose **Phone** and click on **Add** or **Confirm**



Add a method

Which method would you like to add?

Choose a method

Authenticator app

Phone

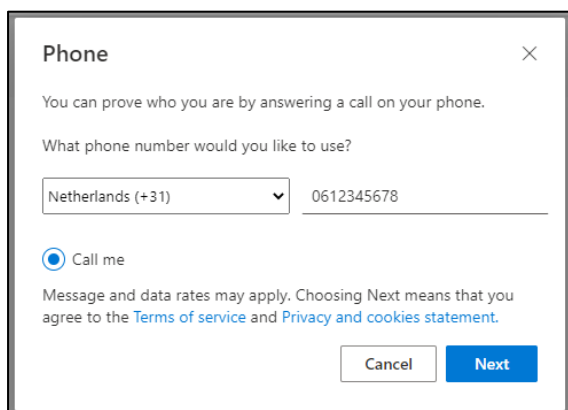
Alternative phone

Office phone

12. Change the country in the pull-down menu to **Netherlands (+31)** [or country of residence] and type your phone number in the second text box, then click **Next**



Enter the personal phone number that you always carry with you.



Phone

You can prove who you are by answering a call on your phone.

What phone number would you like to use?

Netherlands (+31) 0612345678

Call me

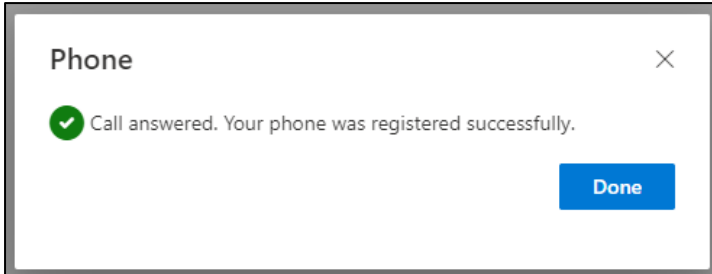
Message and data rates may apply. Choosing Next means that you agree to the [Terms of service](#) and [Privacy and cookies statement](#).

Cancel Next

13. Answer the call and press the # (hashtag) key on your phone



14. Click **Done**



Your phone is now set up, if you are unable to log in with the Microsoft Authenticator app, you can choose to receive a call. Answer the call and press the # (hashtag) key on your phone.

IT contact information

Telephone number: +31 (0) 88 – 469 9070

IT helpdesks:

Zwolle	F2.03	Mon – Fri	8:00 – 16:00
Almere	6th floor	Mon – Fri	8:30 – 17:00